NEW STUDENT GUIDE

SPRING 2015
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1. COMING TO TULLAHOMA

Social Security

NOTE: It can take anywhere from 2-8 weeks after arrival that you may be able to get your social security. Your forms must first pass through Homeland Security.

717 KINGS LANE
TULLAHOMA, TN 37388

- Local Number (931) 455.3795
- Toll-Free 1.800.772.1213
- TTY (931) 455.7835

Directions:
1. Go North on Jackson St. past Harton Regional Medical Center
2. Turn Right on Washington St.
3. Left on Kings Ln.
4. The center is one block up on the right
**Banks**

*Make sure to notify your bank of your move, so that your credit cards do not get frozen because of fraud protection!*  

**Documents Needed for Opening a New Bank Account:**

1. One form of ID  
   a. State of TN Driver’s License  
   b. Passport/Visa  
   c. Military ID  
2. Two forms of ID if Out of State Driver’s License  
   a. Social Security Card  
   b. Insurance Card  
   c. Birth Certificate

**NOTE:** Verification of address can be your Dorm rental agreement. You can also use your GRA Offer Letter.

**Local Banks in Tullahoma, TN**

**ASCEND FEDERAL CREDIT UNION**  
1611 NORTH JACKSON ST.  
TULLAHOMA, TN 37388  
(931) 455.5441

**AMERICAN CITY BANK**  
340 WEST LINCOLN ST.  
TULLAHOMA, TN 37388  
(931) 455.0026

**US BANK**  
308 NORTH JACKSON ST.  
TULLAHOMA, TN 37388  
(931) 393.0300

**FIRST VISION BANK**  
1401 NORTH JACKSON ST.  
TULLAHOMA, TN 37388  
(931) 454.0500

**Driver’s License**

**Document Needed for Obtaining a Tennessee Driver’s License:**

1. Passport  
2. I-94  
3. DS-2019  
4. At least 2 documents showing your residence in Tennessee, such as:  
   a. a recent utility bill  
   b. rental contract  
   c. bank statement, paystub  
   d. health insurance policy

**NOTE:** All documents must be originals or certified. **No faxes or photocopies**

Directions to UTSI from Nashville International Airport

1. Take I-24 East (Chattanooga) to Exit 117 (approximately 62 miles)
2. Take Exit 117 and turn right onto Wattendorf Memorial Hwy
3. Follow signs to UTSI (approximately 9 miles)

Phone Service

Verizon Wireless offers pre-paid phones with no annual contracts. For more information on pre-paid plans, visit their website at http://www.verizonwireless.com/prepaid/basic-monthly-plans/

Verizon Wireless—Tullahoma
2209 N Jackson St, Tullahoma, TN 37388
(931) 454-2355

City Services Information

- City Fire Department (Non-Emergency Number) 455-0936
- City Police Department (Non-Emergency Number) 455-0530
- City Hall 455-2648
2. GETTING AROUND TULLAHOMA

Car Dealerships

1. Russell Barnett Ford Dealership -- http://russellbarnettford.net/
2. Craigslist -- https://nashville.craigslist.org/i/autos

Car Insurance

1. State Farm Auto Insurance
   ➢ David Duncan -- StateFarm Agent Information
3. LIVING IN TULLAHOMA

Off Campus Housing
Forest Park Apartments
http://www.forrestparkapts.com/

On Campus Housing
Single Occupancy at $350 a month
Double Occupancy at $200 a month

Items Needed for On Campus Housing

Included:
- (2) twin sized beds
- night stand
- shelved desk area
- full size fridges
- small oven
- small round table
- (4) chairs

Not Included:
- Pillow
- Bed Linens
- Towels
- Cooking Utensils
- Shower Curtain
- Paper products (toilet paper, paper towels, etc.)
4. Around Town

Grocery Stores & Needs

Table 1: List of some grocery stores in the Tullahoma area

<table>
<thead>
<tr>
<th>Store Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kroger</td>
<td>1905 N Jackson St, Tullahoma, TN</td>
</tr>
<tr>
<td>Food Lion</td>
<td>411 W Lincoln St, Tullahoma TN</td>
</tr>
<tr>
<td>Walmart Supercenter</td>
<td>2111 N Jackson St, Tullahoma, TN</td>
</tr>
<tr>
<td>Dollar General</td>
<td>1905 N Jackson St, Tullahoma, TN</td>
</tr>
</tbody>
</table>

Restaurants

Table 1: List of a few restaurants in Tullahoma

<table>
<thead>
<tr>
<th>Area Park Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fast Jack’s</td>
<td>122 W Lincoln St, Tullahoma TN</td>
</tr>
<tr>
<td>Las Trojas Mexican</td>
<td>1905 N Jackson St, Tullahoma TN</td>
</tr>
<tr>
<td>London’s</td>
<td>101 N Wall St, Tullahoma TN</td>
</tr>
<tr>
<td>Ole Shed Brewery</td>
<td>516 E Carroll St, Tullahoma TN</td>
</tr>
<tr>
<td>Yamato’s Japanese Steakhouse</td>
<td>913 N Jackson St, Tullahoma TN</td>
</tr>
<tr>
<td>Red Lobster</td>
<td>1913 N Jackson St, Tullahoma TN</td>
</tr>
<tr>
<td>Ruby Tuesday</td>
<td>1936 N Jackson St, Tullahoma TN</td>
</tr>
<tr>
<td>Touchdown Wings</td>
<td>1408 N Jackson St, Tullahoma TN</td>
</tr>
</tbody>
</table>

Table 1: List of a few FAST FOOD restaurants in Tullahoma

<table>
<thead>
<tr>
<th>Area Park Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chick-fil-A</td>
<td>1708 N Jackson St, Tullahoma TN</td>
</tr>
<tr>
<td>Zaxby’s</td>
<td>1900 N Jackson St, Tullahoma TN</td>
</tr>
<tr>
<td>Hardee’s</td>
<td>1907 N Jackson St, Tullahoma TN</td>
</tr>
<tr>
<td>Sonic</td>
<td>1937 N Jackson St, Tullahoma TN</td>
</tr>
<tr>
<td>Subway</td>
<td>1905 N Jackson St, Tullahoma TN</td>
</tr>
<tr>
<td>Taco Bell</td>
<td>1804 N Jackson St, Tullahoma TN</td>
</tr>
</tbody>
</table>
Coffee Shops

Table 1: List of some coffee shops around the area

<table>
<thead>
<tr>
<th>Coffee Shop Name</th>
<th>Address</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Starbucks</td>
<td>84 Campground Rd, Manchester TN</td>
<td></td>
</tr>
<tr>
<td>Celtic Cup</td>
<td>106 N Anderson, Tullahoma TN</td>
<td>“Great Local Color”</td>
</tr>
<tr>
<td>Southern Sundaes</td>
<td>401 Wilson Ave, Tullahoma, TN</td>
<td>Sandwiches and homemade gelato</td>
</tr>
<tr>
<td>San Miguel’s</td>
<td>18 S Jefferson St, Winchester, TN</td>
<td>Good coffee, food, and plenty seating</td>
</tr>
</tbody>
</table>

Attractions

Table 1: List of some attractions

<table>
<thead>
<tr>
<th>Attraction Name</th>
<th>Address</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Montane Drive-In Theater</td>
<td>10251 Tullahoma Hwy, Estill Springs, TN</td>
<td>montanadrivein.com</td>
</tr>
<tr>
<td>Regal Tullahoma Cinema 8</td>
<td>2221 N Jackson St, Tullahoma, TN</td>
<td></td>
</tr>
<tr>
<td>Jack Daniels Distillery</td>
<td>280 Lynchburg Hwy, Lynchburg TN</td>
<td><a href="http://www.jackdaniels.com/visit">www.jackdaniels.com/visit</a></td>
</tr>
<tr>
<td>George Dickel Distillery</td>
<td>1950 Cascade Hollow Rd, Tullahoma, TN</td>
<td><a href="http://www.georgedickel.com/">www.georgedickel.com/</a></td>
</tr>
</tbody>
</table>

Area Parks

Table 1: List of a Tullahoma’s Area Parks, for more information visit: [http://www.tullahomatn.gov/parks/](http://www.tullahomatn.gov/parks/)

<table>
<thead>
<tr>
<th>Area Park Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Short Springs Nature Trail</td>
<td>2250 Short Springs Road</td>
</tr>
<tr>
<td>History Park</td>
<td>103 NE Atlantic Street Downtown</td>
</tr>
<tr>
<td>Frazier McEwen Park</td>
<td>216 Big Springs Avenue</td>
</tr>
<tr>
<td>Rock Creek Greenway</td>
<td>216 Big Springs Avenue</td>
</tr>
</tbody>
</table>
5. SGA CLUBS & ORGANIZATIONS

Table 1: List of existing UTSI Clubs and corresponding contact information

<table>
<thead>
<tr>
<th>Club Name</th>
<th>President</th>
<th>Contact Info</th>
</tr>
</thead>
<tbody>
<tr>
<td>Astronomy</td>
<td>David Surmick</td>
<td><a href="mailto:dsurmick@utsi.edu">dsurmick@utsi.edu</a></td>
</tr>
<tr>
<td>Auto</td>
<td>Julie Swafford</td>
<td><a href="mailto:jswafford@utsi.edu">jswafford@utsi.edu</a></td>
</tr>
<tr>
<td>Boat</td>
<td>Jonathan Lemieux</td>
<td><a href="mailto:jlemieux@utsi.edu">jlemieux@utsi.edu</a></td>
</tr>
<tr>
<td>FabLab/RC Airplane/Rocketry</td>
<td>Philip Clarke</td>
<td><a href="mailto:pclarke@utsi.edu">pclarke@utsi.edu</a></td>
</tr>
<tr>
<td>Game</td>
<td>David Surmick</td>
<td><a href="mailto:dsurmick@utsi.edu">dsurmick@utsi.edu</a></td>
</tr>
<tr>
<td>Music</td>
<td>Stu Steen</td>
<td><a href="mailto:ssteen@utsi.edu">ssteen@utsi.edu</a></td>
</tr>
<tr>
<td>Recreation</td>
<td>Lara Lash</td>
<td><a href="mailto:elash@utsi.edu">elash@utsi.edu</a></td>
</tr>
<tr>
<td>Running</td>
<td>Lara Lash</td>
<td><a href="mailto:elash@utsi.edu">elash@utsi.edu</a></td>
</tr>
</tbody>
</table>
## 6. Important Contact Information

Table 2: List of important contact information

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>SGA President</td>
<td>Stu Steen</td>
<td><a href="mailto:ssteen@utsi.edu">ssteen@utsi.edu</a></td>
<td>703.994.3499</td>
</tr>
<tr>
<td>SGA VP</td>
<td>David Surmick</td>
<td><a href="mailto:dsurmick@utsi.edu">dsurmick@utsi.edu</a></td>
<td>610.698.8278</td>
</tr>
<tr>
<td>SGA Treasurer</td>
<td>Julie Swafford</td>
<td><a href="mailto:jswafford@utsi.edu">jswafford@utsi.edu</a></td>
<td>336.710.0567</td>
</tr>
<tr>
<td>Dorm RA</td>
<td>Lara Lash</td>
<td><a href="mailto:elash@utsi.edu">elash@utsi.edu</a></td>
<td>703.973.4838</td>
</tr>
<tr>
<td></td>
<td>Adam Evans</td>
<td><a href="mailto:aevans@utsi.edu">aevans@utsi.edu</a></td>
<td>865.228.2775</td>
</tr>
<tr>
<td>Security Guard</td>
<td>Multiple</td>
<td>N/A</td>
<td>931.588.6060</td>
</tr>
</tbody>
</table>
7. **CAMPUS MAP**

- Main Academic Building
- Industry Student Center
- Physical Plant / Shipping & Receiving
- Chemistry Laboratory
- Material Processing Laboratory
- Laser Laboratories
- Large Vacuum Chamber
- Water Tunnel
- Low-Speed Wind Tunnel
- Vibration Laboratory
- 5 Bay Propulsion Test Facility
- Machine Shop
- Propulsion Research Facility
UNIVERSITY OF TENNESSEE SPACE INSTITUTE
MAIN ACADEMIC BUILDING

FIRST LEVEL

SECOND LEVEL

R = Restrooms
CM = Copy Machines
8. Travel Information

**Reminder on Car Rentals**, especially “Direct Billed” Car Rentals with World Travel

**Gas for Rental Cars:**
Travelers should not have the car refueled by the Rental Agency (*e.g.*, National, Enterprise, etc); AND, especially when using World Travel’s services for a Direct Billed Car Rental. UT is only paying for the standard Car Rental charges on car rentals being Direct Billed. The traveler should refuel the automobile, prior to returning to the rental agency, keep the gas receipt, and turn it in for reimbursement, along with their other travel expenses. This goes for UT employees & guests.

**Insurance for Rental Cars:**
Employees should not purchase insurance with the Rental Agency, unless it is International Travel; AND, especially when using World Travel’s services for a Direct Billed Car Rental. For International Travel only, the university recommends that collision damage waiver insurance be purchased, but should be done so by the traveler & reimbursed with their other travel expenses. For domestic travel, the university is self-insured for loss due to physical damage to automobiles & other vehicles leased or rented by the university, and its employees, on official university business. Therefore, collision damage waiver insurance should not be purchased, as part of the rental or lease agreement, and is not reimbursable.

Per UT Treasurer’s Office, for Direct Billed Car Rentals, if these policies are not followed, our Direct Bill privileges can be revoked.

***Gas credit cards are found in packet attached to keys***